



The Maelor School, Penley  
Ysgol Maelor, Penli

## Teacher of Drama: Part Time (0.6) Required from September 2026



The Maelor School  
Penley  
Wrexham  
LL13 0LU



[maelorschool.org.uk](http://maelorschool.org.uk)



@ The Maelor  
School, Penley



@ The Maelor  
School, Penley



## Welcome to The Maelor School

Dear applicant,

Thank you for your interest in the post of Teacher of Drama: 0.6 (MPS / UPS) at The Maelor School.

This is a key post in our school. We are looking to appoint a dedicated practitioner who places the education and well-being of young people at the heart of everything they do. The successful applicant will be an outstanding teacher who will ensure that all pupils within the drama department excel through an inspiring, challenging and exciting learning environment.

As Headteacher, I am proud to lead a school that is deeply committed to academic achievement, personal growth, and community engagement. At The Maelor School, we believe every pupil has unique potential and encourage our pupils to 'Be the Best Version of Themselves' in a safe and inclusive environment where all pupils can flourish.

We hold our pupils to very high standards: expecting them to work hard, behave respectfully, and present themselves smartly. Although we are proud of our long-standing reputation for academic excellence, we believe that education is about more than just results. Our mission is to help our pupils to discover and nurture their unique talents while developing the skills necessary for success in adult life. We encourage and support our pupils to be the best versions of themselves and make choices in line with our core values: Respect, Resilience and Relationships.

For this post, we welcome applicants who:

- are passionate about their subject;
- are outstanding practitioners who want to work within a dynamic and exciting school;
- and are able to empower and inspire all pupils within the drama department, including building on the excellent progress that has been made with designing high-quality school productions.

I hope that this application pack will assist you in the decision to apply for the post. If you wish to apply, please send your application (by email to Ella Ward, School Business Manager, at [ella.ward@maelorschool.org.uk](mailto:ella.ward@maelorschool.org.uk)) by Monday 27<sup>th</sup> April at 9am. Please include a letter of application along with a fully completed application form.

If you would like to make an appointment for an informal discussion about the post or if you would like to visit the school, please contact the School Business Manager, Ella Ward (Tel: 01978 830291 or via the email address above).

Everyone connected to The Maelor School takes great pride in our community, and we hope you will become part of our ongoing success story.

We look forward to meeting with you.

Yours sincerely,

Mrs Leanne Eyre - Headteacher/Pennaeth



# A Place to Live and Work

## A Place to Live and Work

The County Borough of Wrexham, located in Northeast Wales, is proud of and celebrates its Welsh heritage and cultural identity. The Maelor is in a rural area on the outskirts of the City of Wrexham - which nestles in the Dee Valley between the Welsh mountains and the Cheshire plains. It is a location that really can offer you the best of both worlds.

## The Old and the New

Wrexham has been a market centre since the medieval period, long before it rose to prominence in the late 18th century as a hotbed of the Industrial Revolution. Wrexham has managed to retain the atmosphere of a historic city whilst benefitting from modern pedestrianised shopping and an award-winning arts, culture, and markets hub Tŷ Pawb, which opened in 2018. This supplements our heritage offer, which includes the County Borough museum. We are proud of our UNESCO World Heritage Site - the Pontcysyllte Aqueduct and Canal - which draws in thousands of global visitors each year, in addition to two National Trust properties and three of the seven wonders of Wales.

Wrexham has a reputation for putting on large scale events, from Rugby League World Cup matches to open air pop concerts at the historic Racecourse Ground, STÖK Cae Ras. Wrexham also has a large University and excellent sporting facilities - it is a place that is looking to the future.

## A City Nestled in the Countryside

Wrexham can provide the perfect base for whatever kind of lifestyle you want to enjoy.

On the one hand, there's plenty of surrounding countryside to explore. The County Borough boasts a National Nature Reserve, an Area of Outstanding Natural Beauty, and eleven country parks. The landscape of Northeast Wales is very attractive, and you are rarely more than twenty minutes away from the peace and tranquillity of the Welsh hills.

On the other hand, it is under an hour away from two leading European cities - Manchester and Liverpool - with their international blends of culture, nightlife, shopping, and facilities. Wrexham is a bustling commercial centre in its own right, with one of the largest Industrial Estates in Europe (housing the likes of JCB, Kellogg's, Hoya and HMP Berwyn Prison).



# Our School



The Maelor School is a consistently high-performing comprehensive school, welcoming pupils aged 11 to 18. While many of our pupils come from the nearby villages around Penley, others choose to travel from across Wrexham, Shropshire, and Cheshire to experience our warm, close-knit community in a picturesque rural setting.

Our school was established in the small village of Penley in 1957, in extensive grounds in a beautiful rural situation. There are five forms of entry (approximately 130 pupils annually) giving a total of around 810, including the Sixth Form of around 160 students.

We hold our pupils to very high standards: expecting them to work hard, behave respectfully, and present themselves smartly. Although we are proud of our long-standing reputation for academic excellence, we believe that education is about more than just results. Our mission is to help our pupils to discover and nurture their unique talents while developing the skills necessary for success in adult life. We encourage and support our pupils to be the best versions of themselves and make choices in line with our core values: Respect, Resilience and Relationships.

Everyone connected to The Maelor School takes great pride in our community. You will find happy staff, a great sense of teamwork and a commitment to developing colleagues at all levels.





## The Maelor School Ysgol Maelor

Penley, Wrexham, LL13 0LU    Tel: 01948 830291

[www.maelorschool.org.uk](http://www.maelorschool.org.uk)

[contact@maelorschool.org.uk](mailto:contact@maelorschool.org.uk)

[@maelorpenley](https://twitter.com/maelorpenley)

### Teacher of Drama 0.6

#### Required from September 2026 MPS / UPS

We are looking for an outstanding, ambitious Teacher of Drama who is passionate about their subject and the impact it can have on a young person's development and all-round education. The successful applicant will be an outstanding teacher who will ensure that all pupils within their classroom - any beyond - excel through a positive and nurturing learning environment.

For this post, we welcome applicants who:

- are passionate about their subject;
- are outstanding practitioners who want to work within a dynamic and exciting school;
- and are able to empower and inspire all pupils within the drama department, including building on the excellent progress that has been made with designing high-quality school productions.

The Maelor School is a consistently high-performing comprehensive school, welcoming pupils aged 11 to 18. The school has an excellent reputation in the local area and is consistently oversubscribed. While many of our pupils come from the nearby villages around Penley, others choose to travel from across Wrexham, Shropshire, and Cheshire to experience our warm, close-knit community in a picturesque rural setting.

Everyone connected to The Maelor School takes great pride in our community. You will find happy staff, a great sense of teamwork and a commitment to developing colleagues at all levels.

Application packs are available on ETeach and on the school website (<https://www.maelorschool.org.uk/join-us/vacancies/>) and should be returned to [ella.ward@maelorschool.org.uk](mailto:ella.ward@maelorschool.org.uk) by Monday 27<sup>th</sup> April 2026 at 9am.

*The referees provided in your application must include your employer from when you last worked with children; if this was in a school, we would expect it to be from the Headteacher.*

*The school is committed to safeguarding and promoting the welfare of children and young people and expects all employees to share this commitment. The successful applicant will be required to undertake an enhanced DBS check before taking up the appointment.*

*The Maelor School welcomes applications from suitably qualified candidates regardless of race, gender, disability, sexuality, religious belief or age.*

**Closing date: Monday 27<sup>th</sup> April 2026 at 9am**

**Interviews: Friday 1<sup>st</sup> May 2026 (provisional)**



## Job Description: Teacher of Drama

<b>Job Title:</b>	Teacher of Drama: Part time 0.6
<b>TLR:</b>	n/a
<b>Reports to:</b>	Assistant Headteacher/Deputy Headteacher
<b>Disclosure Level:</b>	Enhanced
<b>Job Purpose:</b>	
<ul style="list-style-type: none"> <li>To plan, develop and deliver high-quality lessons and courses within the broad, balanced, relevant and differentiated subject curriculum using a variety of approaches, to continually enhance Teaching and Learning.</li> <li>To monitor student progress, keeping student records that include assessment outcomes and targets set at regular intervals in line with school policy, to enable all students to achieve their full potential.</li> <li>To maintain and build upon the standards achieved in the award for QTS (Secondary).</li> <li>Contribute to the safeguarding and promotion of the welfare and personal care of children and young people with regard to 'Keeping Learners Safe'.</li> <li>.</li> </ul>	
<b>Principal Duties and Responsibilities:</b>	
<b>Teaching and Learning</b>	
<ul style="list-style-type: none"> <li>Manage student learning through effective teaching in accordance with the subject's schemes of learning and policies.</li> <li>Ensure continuity, progression and cohesiveness in all teaching.</li> <li>Use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of student needs and ensure equal opportunity for all students.</li> <li>Set homework regularly, (in accordance with the School Homework Policy), to consolidate and extend learning and encourage students to take responsibility for their own learning.</li> <li>Work with EAL/ALN staff and support staff to benefit from their specialist knowledge and to maximise their effectiveness within lessons.</li> <li>Support individual learning, including students on the More Able and Talented register, by planning work with appropriate challenge and monitoring and reviewing student outcomes regularly.</li> <li>Work effectively as a member of the subject team to improve the quality of Teaching and Learning, by contributing to the Area Development Plan and implementing and monitoring change.</li> <li>Implement new initiatives, school, local or national, by adapting classroom procedures accordingly, monitoring progress and reflecting on pedagogical outcomes.</li> <li>Set high expectations for all students, to deepen their knowledge and understanding and to maximise their achievement.</li> <li>Use positive management of behaviour in an environment of mutual respect that allows students to feel safe and secure and promotes their self-esteem.</li> </ul>	
<b>Monitoring, Assessment, Recording, Reporting, and Accountability</b>	
<ul style="list-style-type: none"> <li>Be immediately responsible for the processes of identification, assessment, recording and reporting for the students in their charge.</li> <li>Track student progress, monitoring achievement against targets set, and take appropriate action on student outcomes.</li> <li>Assess students' work systematically and use the results to inform future planning, teaching and curricular development.</li> <li>Be familiar with statutory assessment and reporting procedures and prepare and present informative, helpful and accurate reports to parents.</li> <li>Keep an accurate register of students for each lesson. Unexplained absences or patterns of absence should be reported immediately in accordance with the school policy.</li> <li>Maintain a professional portfolio of evidence and learning log to support the Professional Development Review process - evaluating and improving own practice.</li> <li>Contribute to the professional development of colleagues, especially NQTs and ITTs.</li> <li>Contribute to departmental development by sharing professional learning, expertise and skills with others in the team, through departmental training activities such as coaching and mentoring.</li> <li>Every subject teacher will be expected to have pastoral responsibilities - detailed separately.</li> </ul>	



### **Professional Standards and Development**

- Have a thorough and up-to-date knowledge and understanding of the curriculum and specifications for examination courses.
- Keep up to date with research and developments in pedagogy in the subject area.
- Contribute to the effective use of subject resources, including evaluation of new materials and equipment.
- Keep up to date with technological change and the use of technology to enhance delivery, and student access, to the subject.

### **Professional Standards and Development**

- Be a role model to students through personal presentation and professional conduct.
- Arrive in class, on or before the start of the lesson, and begin and end lessons on time.
- Cover for absent colleagues as is reasonable, fair and equitable.
- Be familiar with, and adhere to, the school's policies. Establish effective working relationships with professional colleagues and associate staff.
- Be involved in extra-curricular activities such as contributing to after-school clubs and visits.
- Maintain a working knowledge and understanding of teachers' professional duties as set out in the current School Teachers' Pay and Conditions document, and teachers' legal liabilities
- Liaise effectively with parent/carers and with other agencies with responsibility for students' education and welfare.
- Be aware of the role of the Governing Body of the School and support it in performing its duties.
- Be familiar with and implement the relevant requirements of the current ALN Code of Practice, DDA and Access to Work.
- Consider the needs of all students within lessons (and implement specialist advice) especially those who:
  - have ALN;
  - are MAT;
  - are not yet fluent in English.

### **Pupils**

- To establish and maintain high levels of expectations in pupils. To ensure that the school guidelines on behaviour, quality of work and completion of home learning tasks are implemented.
- To establish procedures for the assessment and recording of pupil progress in line with school policy.
- To ensure that pupil records are passed on from year to year. To organise teaching groups into sets where appropriate.
- To ensure that pupils and their parents are provided with information and guidance about the faculty.
- To ensure liaison with the pastoral and learning support staff over individual pupil needs, especially during times of stress. To monitor attendance and punctuality and ensure that pupils use their planners.
- To organise and oversee the faculty's internal behaviour for learning process, in line with the school's behaviour for learning policy.
- To assist in the discipline and congratulation of individual pupils through the faculty structure and the school behaviour and rewards system.
- To be an excellent classroom practitioner who can teach a variety of classes across the ability range and key stages.
- To achieve and maintain high standards of pupil attainment and progress with the classes you teach.
- Assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required.
- To control and oversee the use and storage of books and other teaching materials provided for class usage.
- Monitor and report to parents on the progress of pupils in line with the school's procedure

### **Other Responsibilities:**

- To participate in the school's Professional Development Review cycle and ensure that targets are set and met within the agreed timescale.
- To be responsible for promoting and safeguarding the welfare of children, young people and vulnerable adults.
- To comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.



**Other Responsibilities:**

- To participate in the school's Professional Development Review cycle and ensure that targets are set and met within the agreed timescale.
- To be responsible for promoting and safeguarding the welfare of children, young people and vulnerable adults.
- To comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- To contribute to the school ethos, values, aims and development/improvement plan.
- To contribute to the school ethos, values, aims and development/improvement plan.
- To participate in training, professional learning activities and professional development as required.
- To continue own professional development in relevant areas, including subject knowledge and teaching methods.
- To undertake all reasonable other duties as directed by the Headteacher.

**Continuing Professional Development**

- In conjunction with the line manager, take responsibility for personal professional development, keeping up to date with research and developments in teaching pedagogy and changes in the School Curriculum, which may lead to improvements in Teaching and Learning.
- Undertake any necessary professional development as identified in the School Improvement Plan taking full advantage of any relevant training and development available.
- Implement and develop pedagogic procedures introduced through school, local or government initiatives.
- Implement the use of new technologies that enhance Teaching and Learning.
- Participate in leadership, peer and self-monitoring and evaluation schemes, responding to, and acting upon, advice and guidance received.
- Carry out reflective practice exercises to move classroom practice, teaching and learning, forward.
- Use 'gained time' by revising teaching, learning and curriculum materials in readiness for new academic year; participate in collaborative planning sessions; provide additional student support or any activity directed by the Headteacher.

*Following consultation with you this job description may be changed by management to reflect or anticipate changes in the job which are commensurate with the salary and job title.*

*The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.*

*This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out, and no part of it may be so construed.*

*This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year, and it may be subject to modification or amendment at any time after consultation with the holder of the post.*

*The duties may be varied to meet the changing demands of the school at the reasonable discretion of the Headteacher.*



# PERSON SPECIFICATION: TEACHER OF DRAMA

CRITERIA	Essential	Desirable	How Assessed*
<b>1. Qualifications and Training</b>			
1.1 Relevant teaching qualification	*		A
1.2 Registration with the General Teaching Council of Wales.	*		A
1.3 Additional qualifications linked to the post/able to show evidence of further study in the area of additional learning needs	*		A
1.4 Willingness to undertake further training linked to continued professional development	*		I
1.5 Registration with the Education Workforce Council			A
<b>2. Relevant Experience</b>			
2.1 Ability to deliver Drama across 11-16 age range, including delivering excellent outcomes.	*		A / I
2.2 Recent experience of teaching Curriculum for Wales		*	A / I
2.3 Evidence of working successfully in a secondary school environment.	*		A / I
2.4 Evidence of effective delivery to More Able and Talented students	*		A / I
2.5 Experience of examination marking		*	A / I
2.6 Evidence of working with students with Additional Learning Needs	*		A / I
2.7 Experience of teaching at Key Stage 5	*		A / I
<b>3. Knowledge and Skills</b>			
3.1 Outstanding classroom practitioner	*		A / I / R
3.2 Understanding of relevant research and best practice relating to Teaching and Learning	*		A / I
3.3 Excellent literacy, numeracy and digital skills	*		A / I
3.4 Ability to enthuse and motivate students	*		A / I / R
3.5 Ability to prioritise and manage workload efficiently	*		A / I
3.6 To safeguard and promote child safety and welfare	*		A / I / R
3.7 To work with a variety of partners with an inclusive approach to Teaching and Learning	*		A / I
3.8 To have a strong presence and maintain a high profile	*		A / I / R
3.9 Experience of leading whole school productions		*	A / I
<b>4. Personal Attributes</b>			
4.1 Strong team player	*		I / R
4.2 Strong moral purpose and drive for improvement	*		I / R
4.3 Solution-focused	*		I / R
4.4 Resilience	*		I / R
4.5 High levels of personal organisation	*		I / R
4.6 Excellent communication skills	*		I / R
4.7 Ability to build relationships with stakeholders at all levels	*		I / R
4.8 Excellent IT skills (Word/Excel/Teams/Eclipse)	*		I / R
4.9 A commitment to integrate fully into the life of the school, including extra-curricular	*		I / R
4.10 Integrity and honesty	*		I / R
4.11 Enthusiasm, energy and initiative	*		I / R
4.12 Strong commitment to providing an extra-curricular offer	*		I / R

A Job Application Form

R References

I Interview

Signature:-

Postholder..... Date.....

Headteacher.....

Date .....

