

THE MAELOR SCHOOL PTA



Record of PTA **Annual General Meeting**: Tuesday 8 October 2018

Present: Ethna Norris, Audrey Stewart, Samantha Bagnall, Simone Wittenbrink, Simon Ellis

Minutes taken by: Audrey Stewart

- AGENDA ITEMS:
- 1 Welcome
 - 2 Apologies
 - 3 Approval of Minutes from the previous AGM
 - 4 Chairpersons' Annual Report
 - 5 Treasurers' Annual Report
 - 6 Nominations and Election of Key Committee Members
 - 7 Funding requests from the school
 - 8 Final arrangements for Quiz – 11 October 2018
 - 9 Update on Christmas Bingo – 29 October 2019
 - 10 Date of next meeting

Agenda Item	Action	By whom	By when
1	The meeting was opened with a welcome from Audrey Stewart.		
2	Apologies were made and are noted above.	AS	
3	Approval of previous AGM Minutes The minutes of the previous AGM which took place on 11 October 2017 were approved.	SB/SW	
4	Chairperson of Meetings - Annual Report Audrey thanked everyone for their efforts over the past academic year. The PTA had held a very successful Christmas Bingo raising £1133 and Easter raffle raising £477.	AS	
5	Treasurers' Annual Report Simone gave a summary of the Annual Accounts 2017/18 which have been audited by Ms K Edwards (Independent Auditor). A summary is provided below and if anyone wishes to see the 'Books' then they should ask Audrey who will be delighted to let you view them. <u>PTA Accounts Summary for 2017/18</u> Balance b/f from 1 September 2017 = £3438.50 Total income 1 Sep 2017 to 31 August 2018 = £1740.70 Total expenditure 1 Sept 2017 to 31 August 2018 = £142.00 <u>Balance c/f to 1 Sept 2018 = £5037.20</u>	SW	

6	<p>Nominations & Elections of Committee Members With too few members in the committee the same arrangement as last year will stand.</p> <p>Chair of Meetings: Audrey Stewart Treasurer: Simone Wittenbrink</p> <p>All parents/carers remain automatic non exec. committee members.</p> <p>It was discussed to find ways that would encourage parents/carers to take part. Simon Ellis will put meetings and events on the school Twitter and Facebook pages. Sam and Simone volunteered to attend the Yr7 Pastoral Parents Meeting on Thursday 22 November to do tea and coffee and speak to parents to encourage them to come along. 4pm start.</p> <p>It was agreed that committee meetings will take place in the local village pubs rather than just the Hanmer Arms.</p>	SB/SW	
7	<p>Funding Requests from School It was agreed to support all 4 requests:</p> <ol style="list-style-type: none"> 1 £1500 to buy 10 tablets for PLC 2 £810 to buy 35 Netball dresses and 2 sets of bibs for matches 3 £1500 to put towards replacing seating in the library 4 £500 donation towards a printing press for the art department <p>Total £4310</p> <p>It was agreed that cheques would be given to the school as and when products were received.</p>		
8	<p>Final arrangements for Quiz – 11 October 2018 These were discussed and agreed upon.</p>		
9	<p>Update on Christmas Bingo – 29 November 2018 Discussions took place and it was agreed to start sourcing prizes including vouchers, bottles of fizz etc.</p> <p>To let Audrey know what PTA members source.</p>	ALL	
10	<p>Forthcoming Event Ideas Mr Ellis suggested that the PTA hold a Charity Auction on Thursday 28 March 2019.</p> <p>Audrey will phone round regarding venues.</p> <p>Prizes to be sourced.</p>	AS ALL	
11	<p>Date of Next Meeting Next committee meeting will take place on Monday 12 November 2018 at 7pm in The Hanmer Arms.</p>		

Meeting closed at 8:30pm