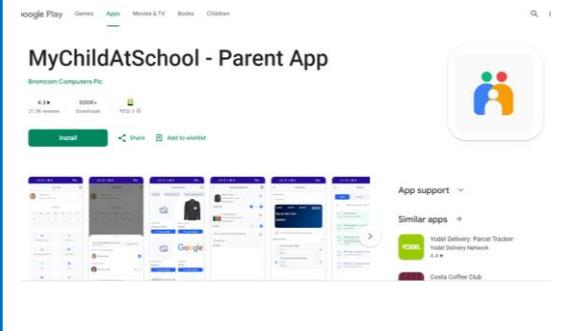# MCAS - MY CHILD AT SCHOOL

We aim to launch our new parent app, MCAS (My Child at School) in January 2025.

MCAS allows parents and carers to access to a live single portal where they can view all school communications and information about their child's school record, attendance and behaviour events.

Parents will receive a link and documentation with details on how to activate your account, please see below for support in Registration Instructions.

Download App MCAS is available to download from the app store or it can be accessed from any web browser. Search for 'MyChildAtSchool' in the app store or visit www.mychildatschool.com.

1. Email Registration You will receive an invite to the email address we hold for you at the Maelor School. Should you not receive an email invite, or your email invite has expired, please contact us to request a new one. You have 24 hours before the link expires to complete the signup. When you "Click Here" on the email invitation, you will be taken through to a password creation page.

Hello from MyChildAtSchool.com

A request to setup your MCAS account has been received.

Below are the details to setup your account.

Email – youremailaddress@home.com

Password – Please click Here to create your login password. This link will expire in 4 hours.

If you did not request these details, please contact your school.

2. Password Creation Page On this page you will need to enter a secure password and repeat this password. Once added, click "Create Password"
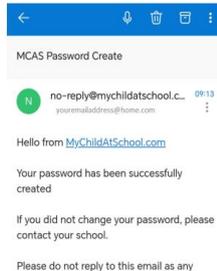
Password requirements: • 8 or more characters • 1 uppercase character • 1 numeric character • 1 special character • 1 lowercase character
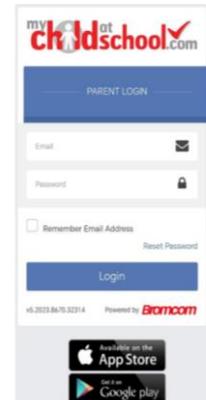

3. Password Creation Confirmation You will receive this confirmation message when your password creation has been successful on your browser.

4. Email Confirmation of MCAS Password Created. You will receive this confirmation email once your password has been successfully created. You can then click the MyChildAtSchool.com to navigate to the login page.

5. MCAS Parent Login You will now be able to successfully login to MCAS using your email and password (created).

How do I sign up for an MCAS account if I haven't received an email or if my link has expired?

On the Parent Login screen which can be found at MyChildAtSchool - Login, follow these steps:

Click on the **Sign Up** link in the Parent Login screen.

Enter the school's **School ID 15312**

Click **Continue**.

Enter the **email address** you have registered with the

school. Click **Continue**.

You will receive a **one-time Passcode** to **enter** MCAS via

email. Return to **Log in** screen

Some Mobile Devices will require you to set a numerical passcode which can be overridden using biometrics.

This is a Privacy feature to protect data and communication within the app.

Frequently Asked Questions

I have more than one child at the school. Can I access information about multiple children using the same parent account? Yes. If you have more than one child at our school, as long as you have the same email address registered with the school for all children, you will be able to access details for all of them via one parent account. Select 'My Child' and you will be able to see all children registered to your account. By selecting a child, you will be able to see information relating to them. If a child is missing from your account, please contact the school office. More than one family member can access the app.

How can I ensure I don't miss any communications from the school? Once you have signed up for MCAS, you will start to receive notifications when new messages or updates are posted by the school. If you are using the MCAS app, it is recommended that you enable all notifications to ensure you do not miss any important messages or updates.

What do I do if I've forgotten my password? Click the Reset Password link from the login page

I am having problems accessing my parent account. What should I do?

Visit the MyChildAtSchool parent help centre. It includes detailed guidance on using MCAS, including how to sign up for an account and reset your password. If you are still having problems with your account, please contact the school office or email contact@maelorschool.org.uk